





**Graduate School, Ramkhamhaeng University**  
**Request Form to Approve the Thesis/Dissertation Proposal**

To: Dean of Graduate School (through the Director of Graduate School, Faculty of .....)

I, (Mr. Mrs. Miss) (first name)..... (family name).....

Student ID ..... Degree Program ..... Curriculum ..... Faculty would like to request for the approval of the Thesis/Dissertation Proposal Topic (in Thai)

.....  
.....  
.....

Thesis/Dissertation Proposal Topic (in English)

.....  
.....  
.....

One set of the details of the Thesis Proposal is attached herewith.

Kindly deliberate accordingly.

Signed ..... Student

( )

Date ...../...../.....

To: Chairman of ..... Curriculum

The Thesis Advisory Committee had deliberated and approved the Thesis Proposal.

Kindly deliberate and proceed accordingly.

Signed ..... Thesis Advisory Chairman

( )

Date ...../...../.....

Signed ..... Committee Member ( )

Signed ..... Committee Member ( )

Date ...../...../.....

Date ...../...../.....

To: Dean of Graduate School

Kindly deliberate and approve the Thesis Proposal of.....

Signed ..... Curriculum Chairman ( )

Signed ..... Director of Graduate School ( )

Date ...../...../.....

Date ...../...../.....

Approved.

Signed ..... Dean of Graduate School ( )

Date ...../...../.....



## Graduate School, Ramkhamhaeng University

## Request Form to Change the Topic of the Thesis/Dissertation

To: Director of Graduate School, Faculty of ..... (through the Thesis Advisory Chairman)

I, (Mr. Mrs. Miss) (first name) ..... (family name) .....

Student ID ..... Master's/Ph.D's Degree for ..... Discipline, .....  
Curriculum, ..... Faculty

Would like to request for the approval to change the Thesis Topic as follows:

 Current Topic in Thai ..........  
.....

Change to .....

.....  
..... Current Topic in English ..........  
.....

Change to .....

.....  
.....

Kindly deliberate accordingly.

Signed ..... Student

( )

Date ..... / ..... / .....

To: Dean of Graduate School

Kindly deliberate and approve.

Signed ..... Thesis Advisory Chairman

( )

Date ..... / ..... / .....

 Approved Not Approved

Signed ..... Director of Graduate School

( )

Date ..... / ..... / .....

Signed ..... Dean of Graduate School

( )

Date ..... / ..... / .....



.....	.....	.....
-------	-------	-------

**Form to Submit Dissertation/Thesis/Independent Study to Check Format, 1<sup>st</sup> Submission**

**Graduate School, Ramkhamhaeng University**

Date..... Month..... Year.....

To: Director of Graduate School,

I, Chairman of the Advisory Committee, have checked the dissertation/thesis/independent study on the

Topic of .....

Of Student (first name)..... (family name).....

Student ID ..... Curriculum, ..... Faculty

Telephone No. ..... which had passed the defense of dissertation/thesis/independent study and found it to be complete and correct in the contents, proof-reading, format and the consistencies of the contents with the references.

In this instance, I would like to submit 1 copy of the original of the aforementioned for the Graduate School to check its completeness and correctness.

Kindly deliberate and approve accordingly.

Signed .....

( )

Chairman of the Advisory Committee

Date ...../...../.....

To: Dean of Graduate School

The Graduate School had checked the contents and format and found it to be complete and correct.

(.....)

Director of Graduate School

Date ...../...../.....



.....	.....
.....	.....
.....	.....

## Form to Submit Final Copy of Dissertation/Thesis

Graduate School, Ramkhamhaeng University

To: Dean of Graduate School,

I, ..... hereby certify that the dissertation/thesis at the doctoral/master degree level of the ..... Program, ..... Curriculum Topic (in Thai) .....

.....  
.....  
.....

Topic (in English) .....

.....  
.....  
.....

of Student (first name)..... (family name) .....

Student ID ..... Year, ..... Semester has been complete, which have the following Dissertation/Thesis Defence Committee as follows:

1. ..... Chairman
2. ..... Committee
3. ..... Committee
4. ..... Committee
5. ..... Committee

and would like to submit 10 copies of the Dissertation/Thesis and 5 copies each of the Abstract in Thai and English together with the copy of the CD version herewith.

Kindly be advised and proceed accordingly.

Signed ..... Chairman of the Advisory Committee  
(.....)

Date...../...../.....

Signed ..... Curriculum Chairman  
(.....)

Date...../...../.....

Signed ..... Director of Graduate School  
(.....) ..... Faculty  
Date...../...../.....

Graduate School

Effective from 26 January 2552 (2009)

Form BorWor. 5-5

First Version



**Form to Request for Extension of Study Period for Master's Degree Students Program Kor Plan**

To: Director of Graduate School (through Thesis Advisory Chairman)

I, (Mr. Mrs. Miss) (first name)..... (family name).....

Student ID ..... Degree Program ..... Curriculum ..... Faculty  
 at No. ...., ..... Road, ..... Tambon ..... Amphur ..... Province,  
 Postal Code ..... Home Telephone No ..... Office Telephone No ..... Mobile .....  
 is doing the Thesis on the Topic .....  
 .....  
 .....

The progress of the Thesis is at the level of .....  
 per evidence as attached herewith.

I have completed 5 years of studies in the Academic Year..... and would like to request for  
 approval to extend the study period for the ..... Time ..... Semester ..... Academic Year due to

.....  
 .....  
 .....

Kindly deliberate accordingly.

Yours respectfully,

Signed ..... Student

Date ..... / ..... / .....

To: Dean of Graduate School

(Opinion of Chairman of Thesis Advisory Committee) .....

.....  
 .....

Signed ..... Chairman of Advisory Committee ..... Signed ..... Director of Graduate  
 Study Faculty/Project

(.....)

(.....)

Date ..... / ..... / .....

Date ..... / ..... / .....

( ) Approved ( ) Not Approved

Signed ..... Dean of Graduate School

( )

Date ..... / ..... / .....



## Form to Request for Approval for the Defence of Thesis

Graduate School, Ramkhamhaeng University

Date.....Month.....Year.....

## Subject: Request for Defence of Thesis

To: Chairman of the Thesis Advisory Committee

I, (Mr. Mrs. Miss) (first name)..... (family name).....

Student ID ..... Curriculum  
am currently domiciled at No. ...., ..... Lane (Soi), ..... Road, .....  
Tambon/Subdistrict, ..... Amphur/District, ..... Province, Postal Code.....  
Home Telephone No ..... Office Telephone No ..... Mobile .....  
would like to request for defence of my Thesis on the Topic of .....

which has been completed and approved by the following Thesis Advisory Committee:

1. ..... Chairman Signed .....  
2. ..... Committee Signed .....  
3. ..... Committee Signed .....  
4. ..... Committee Signed .....  
5. ..... Committee Signed .....

and is scheduled on Date..... Time ..... hours.

Kindly be advised and proceed accordingly.

Signed ..... Student  
( )

Opinion of the Chairman of the Thesis Advisory Committee	Opinion of Chairman of Curriculum/Faculty of Graduate School	Opinion of Director of Graduate School
To: Chairman of ..... Curriculum	To: Director of Graduate School	To: Dean of Graduate School For deliberation and approval
..... (.....)	..... (.....)	..... (.....) Director of Graduate School, Faculty of ..... Date ..... / ..... / .....
..... (.....)	..... (.....)	Approved ..... (.....)



Form to Request for Approval of the Thesis Defence Committee

Graduate School, Ramkhamhaeng University

Date.....Month.....Year.....

To: Director of Graduate School, Faculty of .....

Whereas ..... Master Degree / Doctoral student of Degree Program ..... Curriculum ..... Student ID ..... who has registered for completion according to the Program and has a Grade Point Average (GPA) over 3.00 and has requested for a defence of the Thesis for the Topic of .....

.....  
.....  
and has attached a copy of the Thesis together with the Abstract, which has received the approval of the Graduate School Committee for the ..... Curriculum and has scheduled for a defense on Date..... Time..... hours.

The list of the Thesis Defence Committee is as follows:

1. ..... Chairman
2. ..... Committee
3. ..... Committee
4. ..... Committee
5. ..... Committee

Please be advised and proceed accordingly.

.....  
( )

Chairman of the Graduate School Committee for  
..... Curriculum

Date ...../...../.....

To: Dean of Graduate School

Kindly deliberate, approve and appoint the Thesis Defense Committee for .....

Signed ..... Director of Graduate School

(.....)

Date ...../...../.....

---

Approved and signed the letter of appointment.

Signed ..... Dean of Graduate School

(.....)

Date ...../...../.....



**Graduate School, Ramkhamhaeng University**

**Form to Report about Publication of Dissertation/Thesis**

(Please type or complete the form in block letters)

1. Student name (Mr. Mrs. Miss) (first name)..... (family name).....

Student at ..... Degree level Student ID.....

Degree Program..... Curriculum.....

Faculty/Institute/ .....

2. Topic of Dissertation/Thesis

Thai language .....

.....

English language .....

.....

Other language .....

.....

The Dissertation/Thesis was written in the ..... language.

3. Details of the publication of the Dissertation/Thesis is for the fulfillment of completion of studies

3.1 Publication of the article in academic journal

Dissertation/Thesis

Has been published

Has been accepted for publication

Article title .....

.....

.....

Name of Journal .....

Country .....

Year ..... Issue ..... Month ..... Year (B.E) of Publication ..... Page(s).....

Publication

International level

National level

Others

Article Assessment  Peer Review  No Peer Review

3.2 Dissemination by presentation of Dissertation/Thesis at Academic Conferences

Presentation title .....

.....  
.....  
.....

Name of Conference .....

Date/Month/Year of Conference..... Conference Organizer.....

Conference Venue..... Country .....

Academic Conference at  International level  National level  Others

Proceeding Full Paper  Yes Page(s) Published.....  No

3.3 Other methods of dissemination .....

.....  
.....  
.....

Attached herewith please find a copy of the article which has been published or an acceptance form for publication.

Signed ..... Student

( ..... )

Date ..... / ..... / .....

**Confirmation**

Certified that (Mr. Mrs. Miss) (first name).....  
has published his/her dissertation/thesis per details mentioned above.

Signed ..... Chairman Advisory Committee  
( ..... )

Date ..... / ..... / .....

Signed..... Chairman of Curriculum  
( ..... )

Date ..... / ..... / .....

Signed..... Director of Graduate School  
(.....) Faculty/Institute/Project

Date ..... / ..... / .....

---

## Supporting Documents for the Dissemination or Publication of Dissertation/Thesis

The student must submit copies of the documents as evidence of the publication as follows:

1. In case the dissertation/thesis has already been published in the journal
  - (1) front cover of the journal
  - (2) table of contents
  - (3) details of the article as published in the journal
2. In case the dissertation/thesis has been accepted for publication but has not yet been published
  - (1) acceptance letter for publication
  - (2) table of contents
  - (3) details of the article as appeared in conference proceedings

Thesis Standard

Department of Academic Standard, Graduate School